



**MINISTRY OF LANDS, HOUSING AND URBAN DEVELOPMENT
Plot 13/15 Parliament Avenue P.O Box 7096 Kampala**

**REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES FOR
COMPLIANCE MONITORING AND IMPLEMENTATION SUPPORT OF OCCUPATIONAL HEALTH
AND SAFETY (ESHS) DURING CIVIL WORKS OF URBAN INFRASTRUCTURE**

Reference No: MLHUD/USMID-AF/CONS /22-23/00002

1. Background;

Government of Uganda through the Ministry of Lands, Housing and Urban Development is implementing the Uganda Support to Municipal Infrastructure Development Additional Financing (USMID-AF) Program with financial support from the International Development Association (IDA) of World Bank, for 5 years starting FY 2018/19, following the successful implementation of the initial phase. The USMID-AF program maintained the development objectives but increased geographical coverage to eight additional LGs namely Kitgum, Kamuli, Mubende, Kasese, Busia, Ntungamo, Apac and Lugazi and also introduced 11 districts of Adjumani, Moyo, Yumbe, Arua, Isingiro, Kiryandongo, Kamwenge, Terego, Madi Okollo, Obongi and Lamwo that have a high influx of refugees.

The Program's expected outcomes are:

1. Strengthened capacities of participating municipalities and Cities in fiduciary, safeguards, urban planning, and own source revenue (OSR) generation.
2. Increased in total planned infrastructure completed by participating municipal LGs.
3. Enhanced service delivery through improved local infrastructure in Local Governments hosting refugees, and
4. Enhanced capacity of MLHUD for urban development, management and back-stopping for the implementation of the Program.

The support to the municipalities focuses on the following seven result areas:

1. Linkage between Municipal Physical Development Plan, Five-year Development Plan and Budgeting.
2. Municipal own source revenue (OSR).
3. Procurement performance.
4. Municipal accounting and core financial management.
5. Execution/implementation of budget for improved urban service delivery.
6. Accountability and transparency (monitoring and communication).

In line with the above, USMID-AF has extended support to 22 cities/MCs, 11 RHDs and their urban centres, to rehabilitate and construct Urban Roads and other associated infrastructure.

1.2. Goal of the Assignment

To mitigate Occupational, Safety and Health (OSH) risk during civil works taking place in the 22 MCs and Cities particularly focusing on the requirements specified in section 2.0 of these ToR. To achieve this as planned, the selected provider shall work hand-in-hand with the contractors and consultants (where available) to develop site specific mitigation plans with appropriate budgets to achieve the objectives and scope of the assignment.

1.3. Justification and Relevancy of the assignment

Project activities during construction and operation have a high potential to generate negative environmental and social consequences which must be mitigated and safeguarded in line with local and international safeguard requirements.

This therefore requires routine compliance monitoring and implementation support hence requiring the Ministry of Lands, Housing and Urban Development to procure these services to fulfil the project's safeguard requirements and conditions.

It is important that Environment, Social, Health and Safety (ESHS) Safeguards are considered alongside construction and operation activities throughout the period for the following reasons;

- a. To comply with the ESIA certification conditions, other Ugandan regulations and the World Bank Safeguard policies that is financing the civil works.
- b. To avoid adverse consequences of the projects on people (i.e., individuals and communities) and the Environment.

- c. To establish a good reputation among clients, development partners and other stakeholders, and ensure brand visibility of the project funders and clients throughout.
- d. To ensure that the sub projects are constructed as per the design and that quality materials are used for construction, specifically safety wears for this assignment. Where there are changes in design, these must be agreed with the users.

To avoid costly implementation delays and eliminate costs of retro-fitting or re-designing projects

1.4. Objectives of the Occupational Health and Safety Compliance Monitoring and implementation support exercise.

- i. To support Contractors to prepare and implement the OSH component of the Contractor's Environment and Social Management Plans (C-ESMP) with clear Compliance Action Plans that detail all identified mitigations and/or enhancement measure and monitoring actions identified to guide the contractors during execution of works.
- ii. To monitor compliance with the conditions in the different permits, licenses, and certificates in line with the existing legal framework.
- iii. To prepare weekly and monthly OSH Reports on behalf of the client for submission to all relevant stakeholders of the project.
- iv. To undertake regular community and key stakeholder engagements including potentially affected persons (surrounding population) and document their concerns regarding the project implementation.
- v. Support on-site and offsite biodiversity conservation as well as waste management efforts as specified in the various safeguard instruments of the project.
- vi. To safeguard community health and safety through ensuring that all relevant protocols are observed in line with the recommended best practices.
- vii. Update the environmental and social baseline of the project areas (Baseline will be the reference for future monitoring).

1.5. DETAILED REQUIREMENTS

The consultant will support the contractors to implement the following OSH requirements

- a. Occupational safety and Health (ESHS) reporting (Weekly & Monthly reports).

- b. Undertaking Weekly and Monthly OSH inspections.
- c. Compiling Daily incidents log.
- d. Compiling Daily workplace inspection logs.
- e. Follow-up on relevant permits.
- f. OSH operational inspections (Site tracking, non-conformity handling and detection, Managing ESHS Communication protocols, Developing periodic ESHS Notifications and Non-conformity rectification.
- g. Disease surveillance and monitoring.
- h. ESHS orientation of workers and visitors at work sites and communities neighbouring public/project work sites.
- i. Daily Management of H&S facilities, Regular Provision and enforcement of appropriate PPE, Daily monitoring of changing room with lockers.
- j. Monitoring of working conditions such as meals, water, sanitary facilities, etc.
- k. Management of the medical facilities at Worksites (Daily monitoring of first aid boxes at sites and in project vehicles, Daily monitoring medical equipment and allocation of medical staff, Daily monitoring First aid and recovery room, Management of ambulance procedures and communication chains.
- l. Management of medical emergencies.
- m. Management of accident control procedures.
- n. Initial ESHS training to be provided by the Contractor for each job description and category.
- o. Conducting Monthly Health & safety training.
- p. Undertaking daily and Weekly Toolbox talks on ESHS.
- q. Monitoring of vehicle site maintenance areas, Daily monitoring of speed limits regime and Dust suppression (whenever possible).
- r. Daily Site-specific traffic management.
- s. Maintaining inventory of hazardous / dangerous products at worksite.
- t. Monitoring atmospheric emissions that may be generated by site activities and measures for minimisation.
- u. Monitoring noise and vibrations that may be generated by site activities and measures for minimisation.

- v. Monitoring Gender Based Violence (GBV) and Violence against children (VAC).
 - w. Maintenance of inventory of solid waste types that may be generated by site activities and their management.
 - x. Community and Key Stakeholder Engagement (Monthly Sensitization and mobilisation of communities
 - y. Daily Management of grievance log.
 - z. Weekly sensitization on infectious and non-communicable diseases (HIV / AIDS, malaria, TB, Gender mainstreaming, Grievance management).
2. The Ministry of Lands, Housing and Urban Development now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services.
 3. Interested Consultants should provide information in form of brochures, company profiles, etc., demonstrating that they have the required qualifications and relevant experience to perform the Services. The Consultants should indicate their interest in providing the Services by responding to this request for expression of interest.
 4. The Expression of Interest will be evaluated based on the Public Procurement and Disposal Act and Regulations (2003 and as amended) and each Firm will need to submit **5 COPIES** of the documents (**SOFT COPY [PDF] ON A FLASH & 5 HARD COPIES**).
 5. **The short listing criteria:**
Firms shall be evaluated based on the following criteria:
 - i) Eligibility requirements including:
 - a. Valid practicing and/or trading license 2022 or its equivalent,
 - b. Tax clearance certificate addressed to Ministry of Lands, Housing and Urban Development.
 - c. Registered powers of attorney for this specific assignment.
 - d. Last three (3) months NSSF (National Social Security Fund) clearance certificate.
 - e. Certificate of incorporation or Registration.
 - f. All Company legal documents including Memorandum and Articles of Association and company form 7.
 - g. Registered/notarized Joint Venture/ Association Agreement.
 - h. And any other mandatory requirements for a firm to provide services to the Government entity in Uganda.
 - ii) The firm should have at least two successfully implemented ESHS projects implemented for either a contractor or a developer. One of the assignments should have lasted at least 12 Months on a World Bank funded program/project in Uganda or in any developing country in the past 5 years.
 - iii) Experience of the consultancy and familiarity with World Bank’s Environmental and Social Safeguards Policies is a necessity as will be evidenced from similar assignments carried out and Financed by the World Bank within the last 5 years.
 - iv) The firm should submit evidence of at least 10 consistent monthly reports in respect to the quoted project of experience.
 - v) Experience of the consultancy and familiarity with World Bank’s ESHS Safeguards Policies is a necessity as will be evidenced from similar assignments carried out and

Financed by the World Bank within the last 5 years.

- vi) At least three (3) recommendations from previous client to confirm this experience will be required.
- vii) Presence of skills among the consultant's personnel and in adequate numbers in the following areas:

Team Leader

Must hold a Master's Degree in Environment, Public Health, Social Sciences or Development Studies with 5 years' experience in heading/coordinating Environment, Social, Health and Safety (ESHS) monitoring of infrastructural projects. No track of criminal record and he/ she should be willing to travel and work in the project areas. The assignment will require one overall team leader.

Occupational Health and Safety Specialist.

He or she should possess at least a university degree in Environmental Management, environmental engineering, public health or environmental health. He or she must have master's degree training in training in either environment, public health or community health with experience in the field of at least 3 years in similar OH&S work. This specialist will be required 1 (one) per local government.

- 6. Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. However the EOI should specify the nature of association i.e. whether joint venture or sub-consultancy.
- 7. A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Consultant Guidelines.

8. Lots

The task will be in two (2) lots. A firm can apply for both lots but can only be awarded one (1) lot. A firm can specify their interest in both lots and one specific lot. The same (One) technical proposal shall be considered where a firm has indicated that it is interested in both lots. However, separate financial proposals for each lot must be submitted.

Lot 1: Arua, Gulu, Lira, Soroti, Moroto, Kitgum, Apac, Mbale, Tororo, Busia.

Lot 2: Jinja, Entebbe, Masaka, Mbarara, Kabale, Hoima, Fort Portal, Kamuli, Lugazi, Mubende, Kasese, Ntungamo.

NOTE:

Consultants are at liberty to apply for both Lots but will be awarded one LOT.

- 9. Further information can be obtained at the address below during office hours from **08:00 to 17:00 hours (Local Time):**

The Head of Procurement and Disposal Unit
Ministry of Lands, Housing and Urban Development,
First Floor, Room 17 Parliament Avenue,
Kampala- Uganda

Telephone +256 414 345298

E-mail: pdumlhud@gmail.com,

10. Written Expressions of Interest must be delivered physically or by courier to the address above by **10:00 am** on **25th August 2022**.

11. The detailed notice of expression of interest is available at the Entity's website at www.mlhud.go.ug.

Activity	Date
Invitation for Expression of Interest (EOI)	9th August 2022
Closing Date for Submission of (EOI)	25th August 2022 at 10:00Am
Short listing and process and necessary approvals	29th – 23rd September 2022
Issuance of RFP	28th September 2022
Pre-Bid Conference	7th October 2022 at 10:00Am
Closing Date for Submission of Proposals	13th October 2022
Evaluation of Technical and Financial Proposals	17th Oct to 13th Nov 2022
Negotiations and contracting	13th Dec 2022 at 10:00Am

D.W. Okalany

Permanent Secretary