**Email:** [**mlhud@mlhud.go.ug**](mailto:mlhud@mlhud.go.ug)

**Telephones: General:** 0414342931/3

**Hon. Minister:** Direct: 04143253871

**Hon. Minister of State (Lands):** 04143231020

**Hon. Minister of State (Housing):** 04143349265

**Hon. Minister of State (Urban Development):**0414236384

**Permanent Secretary:** 04143230879

**Under Secretary:** 04143236359

**Fax:** 04143230891

In any correspondence on

this subject please quote No **ADM/108/01**







**MINISTRY OF LANDS, HOUSING AND URBAN DEVELOPMENT**

**P.O. BOX 7096**

**KAMPALA, UGANDA**

**Date: 28th January 2020**

**Repair, Servicing & Maintenance of Uganda ICT Equipment Based At Headquarters, NLIC, Department of Surveys And Mappings – Entebbe & Ministry Zonal Offices**

**MLHUD/CEDP/SVCS/19-20/00124**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. 1. The **Ministry of Lands, Housing & Urban Development** has allocated funds to be used for the acquisition of **Repair, Servicing & Maintenance Of Uganda ICT Equipment Based At Headquarters, NLIC, Department Of Surveys And Mappings – Entebbe & Ministry Zonal Offices (MZOS)**   2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services.  3. Bidding will be conducted in accordance with the open domesticbidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.  4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:30-4:30pm.  5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **Ug. Shs 50,000(Uganda Shillings Fifty Thousand)** only  6. Bids must be delivered to the address below at 8(c) at or before ***10:00am on 25th February 2020.*** Late bids shall be rejected. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below at 8(d) ***at10:30am on 25th February 2020***  *7.* ***All bids must be accompanied by a bid security and bid securing declaration that must be valid until 10th/04/2020 as detailed in the table below;***   |  |  | | --- | --- | | LOT 1 | UGX 15,000,000 | | LOT2 | UGX 10,000,000 | | LOT 3 and Lot 4 | Bid Securing Declaration |   8. There shall be a pre – bid meeting/ site visit at [Insert address and time] on the dates indicated in the proposed schedule in this notice.  9. (a) Documents may be inspected at:  **Ministry of Lands, Housing and Urban Development**  **Procurement and Disposal Unit, 1st Floor Room 17**  **Parliament Avenue Centaury Building**  **P.O. Box 7096 Kampala, Uganda**  (b) Documents will be issued from:  **Ministry of Lands, Housing and Urban Development**  **Procurement and Disposal Unit, 1st Floor Room 17**  **Parliament Avenue Centaury Building**  **P.O. Box 7096 Kampala, Uganda**  (c) Bids must be delivered to:  **Ministry of Lands, Housing and Urban Development**  **Procurement and Disposal Unit, 1st Floor Room 17**  **Parliament Avenue Centaury Building**  **P.O. Box 7096 Kampala, Uganda**  (d) Address of Bid Opening:  **Ministry of Lands, Housing and Urban Development**  **Procurement and Disposal Unit, 1st Floor Room 15**  **Parliament Avenue Centaury Building**  **P.O. Box 7096 Kampala, Uganda**  10. The planned procurement schedule (subject to changes) is as follows:   |  |  | | --- | --- | | **Activity** | **Date** | | 1. Publish bid notice/Issue of bids | **29th /01/2020** | | 1. Pre-bid meeting | **6th /02/2020 at the ministry board room** | | 1. Bid closing date | **25th/02/2020** | | 1. Evaluation process | **Within 20 working days** | | 1. Display and communication of best evaluated bidder notice | **After contracts committee approval** | |

**Dorcas W Okalany**

**Permanent Secretary**