



MINISTRY OF LANDS, HOUSING AND URBAN DEVELOPMENT
DEPARTMENT OF LAND REGISTRATION

PUBLIC NOTICE

GUIDELINES TO REGISTERED OWNERS ON PERSONS WHO MAY BE AUTHORIZED TO LODGE DOCUMENTS

REFERENCE IS MADE TO THE GUIDELINES FROM THIS OFFICE DATED 2ND JULY 2018, AND TO ADVISE THAT WHERE IT IS IMPRACTICABLE FOR THE REGISTERED OWNER TO APPEAR IN PERSON AT THE MZO TO DEPOSIT DOCUMENTS FOR REGISTRATION, THE FOLLOWING PERSONS MAY BE **AUTHORIZED IN WRITING** OR BY **POWER OF ATTORNEY** BY HIM OR HER TO LODGE AT AND RECEIVE DOCUMENTS UPON REGISTRATION OF LAND TRANSACTIONS FROM THE MINISTRY ZONAL OFFICES (MZOs) PURSUANT TO THE PROVISIONS OF SECTIONS 146 AND 196 OF THE REGISTRATION OF TITLES ACT (RTA) CAP.230:-

S/N	PERSONS WHO MAY BE AUTHORIZED	PURPOSE OF AUTHORIZATION
1.	AN ADVOCATE	CONVEYANCING, ATTESTATION AND LODGMENT OF INSTRUMENTS FOR REGISTRATION (SS.48 AND 67 OF THE ADVOCATES ACT (CAP.267) AND S.195 OF RTA (CAP.230)
2.	A REGISTERED PHYSICAL PLANNER	PREPARATION AND DEPOSIT OF APPROVED SUBDIVISION PLANS (UNDER S.36 OF PHYSICAL PLANNING ACT 2010 AND SS.149 & 152 OF RTA)
3.	A REGISTERED SURVEYOR	SURVEYING, SUBDIVISION OR CONSOLIDATION OF LAND AND LODGEMENT OF DOCUMENTS (Ss. 149 AND 150 OF RTA) VALUATION OF LAND AND BUILDINGS AND PREPARATION OF VALUATION REPORTS (S. 6 OF RTA)
4.	A REGISTERED LAND AGENTS, MANAGERS OF LAND OR BUILDINGS	LAND AGENCY, MANAGEMENT OF LAND AND MANAGEMENT OF BUILDINGS (THE SURVEYORS REGISTRATION ACT (CAP.275)
5.	A REGISTERED ARCHITECT	VERTICAL SUBDIVISION: PREPARATION AND LODGEMENT OF CONDOMINIUM PLANS FOR REGISTRATION (S.11 OF CONDOMINIUM PROPERTY REGULATIONS 2002).
6.	A DULY APPOINTED BANK OFFICER	PROCESSING AND LODGEMENT OF MORTGAGES FOR REGISTRATION (S.3 (4) OF THE MORTGAGE ACT 2009)

AUTHORIZED PERSONS SHALL BE SELECTED FROM THE LIST OF MEMBERS OF PROFESSIONAL BODIES TO BE ACCESSED FROM THE FRONT DESK OF EVERY MZO AND AT THE OFFICE OF THE SUBCOUNTY CHIEF/RECORDER/CHAIRPERSON OF A LOCAL PHYSICAL PLANNING COMMITTEE IN EVERY DISTRICT.

DATED THIS 20th DAY OF July 2018.

Opio Robert
OPIO ROBERT

AG. COMMISSIONER FOR LAND REGISTRATION