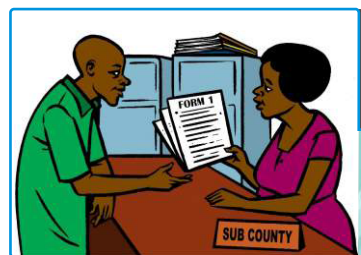


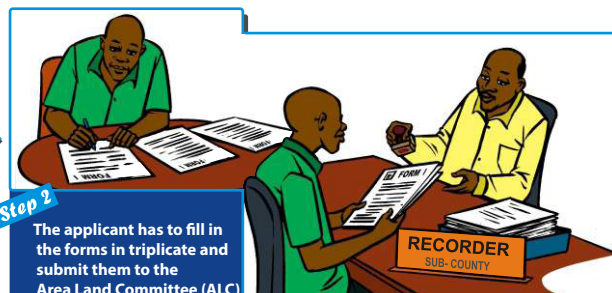
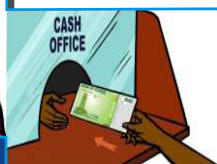
PROCEDURE FOR APPLYING FOR A CERTIFICATE OF CUSTOMARY OWNERSHIP

REGISTERING LAND RIGHTS USING A CCO



Step 1

Get application Form 1 in triplicate at the sub-county offices at a fee of 5,000/=.
Get a receipt for the payment made



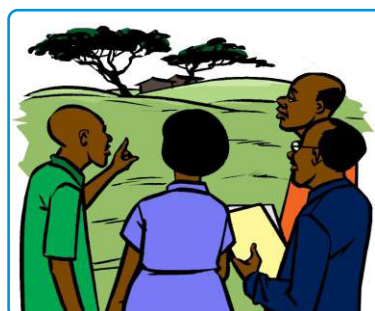
Step 2

The applicant has to fill in the forms in triplicate and submit them to the Area Land Committee (ALC) at the sub-county.



Step 3

The Area Land Committee puts up a notice (Form 9) to inform the public of the applicant's intentions.



Step 4

After 14 days from the notice date, the ALC inspects the land with witnesses/neighbors, maps the land, marks boundaries, and indicates rights of way and other easements. The ALC writes an inspection report and fills out a demarcation form (Form 23) including a sketch map of the land.



Step 5

The Committee sits to review applicant's documents i.e. Form 1, Form 9 and Form 23 to check their legitimacy before recommending them further to the District Land Board.



Step 6

For each application, the ALC decision and recommendation is put in writing and sent to the District Land Office for further review before forwarding to the District Land Board.



Step 7

The District Land Board sits to review the applications and make decisions to approve, or differ an application with reasons. When board accepts, its acceptance is put into writing and it is sent to the recorder who then issues the certificate at the Sub-county.



Step 8

The recorder assigns a Customary Land Identification Number to each of the Certificates of Customary Ownership to be issued and records it in the Abstract and Register. The applicant pays a fee of 5,000/= when collecting their certificate.